

**Application Guide**

**Last Name:**

**First Name:**

**Middle Initial:**

**Street Address:**

**City, State Zip:**

**Phone Number:**

**Birth Date:**

**Social Security Number: "Will provide at interview"**

**Type of Employment Desired (Full Time, Part Time, Temporary, Seasonal)?**

**Rate of pay desired/Salary Requirement? (Amount or "Negotiable")**

**What is your work availability?**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

**Are you available to work weekends/holidays?**

**Education**

**High School (Name, Location, Years Attended, Graduate?):**

---

**College (Name, Location, Years Attended, Graduate?):**

---

**Other (Name, Location, Years Attended, Graduate?):**

---

**Employment History (Starting with Present or Most Current Employment):**

**Employer:**

**Employer Street Address:**

**Employer City, State Zip:**

**Employer Phone Number:**

**Job Title/Position:**

**Supervisor Name:**

**Supervisor Title:**

**Dates employed (Month/Year, Day if available)**

**Hours worked per week:**

**Starting Pay:                      Ending Pay:**

**Reason for Leaving:**

**Responsibilities and Duties:**

---

**Employer:**

**Employer Street Address:**

**Employer City, State Zip:**

**Employer Phone Number:**

**Job Title/Position:**

**Supervisor Name:**

**Supervisor Title:**

**Dates employed (Month/Year, Day if available)**

**Hours worked per week:**

**Starting Pay:                      Ending Pay:**

**Reason for Leaving:**

**Responsibilities and Duties:**

---

**Employer:**

**Employer Street Address:**

**Employer City, State Zip:**

**Employer Phone Number:**

**Job Title/Position:**

**Supervisor Name:**

**Supervisor Title:**

**Dates employed (Month/Year, Day if available)**

**Hours worked per week:**

**Starting Pay:                      Ending Pay:**

**Reason for Leaving:**

**Responsibilities and Duties:**

**Other Application Questions**

**Are you 16 years or older?**

**Are you 18 years or older?**

**Are you 21 years or older?**

**Can You Provide Documentation to verify your identity and legal authority to work in the United States?**

**Were you in the US armed forces/Military?**

**What is your mother's maiden name?**

**Method of Transportation?**